IN CASE OF

EMERGENCY

For alerts and updates go to: **alert.oregonstate.edu**

Fire of Medical — Call: 9-1-1

Fire

- Activate Fire Alarm
- Call **9-1-1** (cell phones will work)
- Notify occupants as you ***evacuate***
- Don't use elevators
- Close doors to contain fire as you leave
- Feel doors - Don't open hot doors
- Only attempt to extinguish a fire if trained

Injury or Illness

- Call **9-1-1**
- Keep victim still and comfortable
- Render first aid if trained
- Send someone to meet the ambulance
- If the injured person is an employee, report the injury to the department head or supervisor
- ***Poison Control:*** **1-800-222-1222**

Oregon State Police / Dept of Public Safety — Call: 541-737-7000

Evacuate

- When alarm activates or if instructed
- Follow your department's evacuation plan
- During an earthquake move away from windows
- and shelves; drop, cover and hold on until the shaking stops
- Assist persons with disabilities
- Move well away from the building
- Never re-enter a building after evacuating unless cleared by emergency personnel

Bomb Threat

- Keep caller on the phone and listen for details (speech patterns, background noises, etc.)
- Look at telephone display and write down the number
- Call the Public Safety dispatch; **541-737-7000**
- ***Evacuate***

Power Outage

- Remain calm and stay where you are;
- rRefer to your department's evacuation plan
- If directed, evacuate
- Do not re-enter a building without clearance
- Call **541-737-7000** for information
- Secure experiments; close chemical containers and fume hood sashes as you leave
- Turn off equipment as appropriate
- Assist persons with disabilities
- Notify others in your department according to your department's emergency action plan

Crime

- Do not attempt to apprehend or interfere
- Call the Police; **541-737-7000**
- Give your name, location, department and as many details as possible

Suspicious Person

- Do not confront
- Notice details (age, face, hair, clothing, direction of travel, possible weapon)
- Lock doors, turn off lights, wait until threat leaves. Call **541-737-7000**

Suspicious Object

- Don't touch or move anything
- Call **541-737-7000** and evacuate

Hazardous Substance Release

- Contain spill if trained and if safe to do so
- For *routine service*, contact work coordination **541-737-2969**
- For *immediate response* contact public safety **541-737-7000**
- Move away or evacuate if there is a health risk
- Notify others and close doors as you leave
- Notify incident responders if you have details about the hazardous substance

Emergency Info: 541-737-8000 | **emergency.oregonstate.edu**

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